

Vetting Identity Validation Declaration, Sep 2019

APPLICANT'S NAME	
DATE OF BIRTH	

When conducting Garda Vetting, nursing homes should require vetting subjects to present identification totalling 100 points to ensure they are checking the correct person. The 100 points reached must include at least one form of photographic evidence, proof of date of birth and proof of address. This form must be kept on the applicants file, by the nursing home, along with the original NVB1 completed by the applicant and the disclosure from the NVB.

1. Identification – Photo ID	Points	Score
Irish driving licence or learning permit (new credit card format)	80	
Irish Public Services Card	80	
Passport (from country of citizenship)	70	
Irish certificate of naturalisation	50	
Birth certificate	50	
Garda National Immigration Bureau (GNIB) card	50	
National Identity Card for EU/EEA/Swiss citizens	50	
Irish driving licence or learner permit (old paper format)	40	
Employment ID		
ID card issued by employer (with name and address)	35	
ID card issued by employer (name only)	25	
Letter from employer (within last two years)		
Confirming name and address	35	
P60, P45 or Payslip (with home address)	35	
Utility bill e.g. gas, electricity, television, broadband (must be less than 6 months old. Printed online bills are acceptable. Mobile phone bills are not acceptable)	35	
Public services card/social services card/medical card	25	
With photograph	40	
Bank/Building Society/Credit Union statement	35	
Credit/debit cards/passbooks (only one per institution)	25	
National age card (issued by An Garda Síochána)	25	
Membership card		
Club, union or trade, professional bodies	25	
Educational institution	25	
Correspondence		
From an educational institution/SUSI/CAO	20	
From an insurance company regarding an active policy	20	
From a bank/credit union or government body or state agency	20	
16-18 years (any one of the following) (Must also get Parental Consent on form NVB3)		
Birth Certificate	100	
Passport	100	
Written statement by the Principal confirming attendance at educational institution on a letter head of that institution.	100	
Recent arrival in Ireland (less than 6 weeks)		
Passport (Plus police clearance/vetting from country of origin)	100	
Vetting Subject is unable to achieve 100 points		
Affidavit witnessed by a Commissioner for Oaths	100	
TOTAL		

- I confirm that I have validated the above applicant's identity using the original documents ticked above and these documents meet or exceed the 100 Point Criteria.
- I have kept copies of these documents on file and these will be accessible in the event of an audit.

SIGNED NAME	
POSITION	
DATE	
NURSING HOME	